

Code of conduct for pupils

Introduction

This code of conduct outlines acceptable and unacceptable behaviour for young people receiving tutoring from a Tutor The Nation volunteer. All pupils are made aware of this code of conduct prior to working with a tutor through Tutor The Nation.

Code of conduct

[See attached document](#)

Enforcement of code of conduct

Any alleged breach of the code of conduct for pupils will be reported to and handled by the Designated Safeguarding Lead.

Any allegation will, in the first instance, be referred to the young person's school. In most cases, any breach of the code of conduct for pupils will be treated as a safeguarding concern and managed using the Procedure for dealing with concerns about a child.

In the event of questions or concerns about this statement

In the first instance, all questions and concerns about this statement, or Tutor The Nation's other safeguarding policies and procedures, should be raised with the charity's Designated Safeguarding Lead, Ros Llewelyn, via email to safeguarding@tutorthenation.org.

Further questions concerning safeguarding and child protection should be directed to the NSPCC's Child Protection Helpline - 0808 800 5000.

This policy was last reviewed on 9th August 2022.

This policy will next be due for review on 9th August 2023.

Approved By: Jacob Kelly, Executive Officer

Signature:



Tutor The Nation

Code of Conduct for Pupils

Introduction

At Tutor The Nation, it's very important to us that you feel safe and happy in your tutoring sessions. This document lays out some rules that will make it easier for your tutor to support you.

What is expected of me?

During your sessions, it is your responsibility to:

- Arrive punctually.
- Work hard and concentrate at all times.
- Be honest about what you are finding difficult.
- Be dressed appropriately for an online lesson.
- Access your lesson in a quiet space where you will not be disturbed.

It is important that you **do not**:

- Record your sessions or take photographs.
- Use any offensive or discriminatory language.
- Disclose any of your personal details to your tutor.
 - This includes your personal email address, phone number, or address.

What should I do if I'm concerned about something?

If you are worried about something related to your tutoring sessions, you should first of all speak to your teacher if you feel comfortable doing so.

If you would prefer, you can also contact Tutor The Nation using the email address safeguarding@tutorthenation.org.

If you're not comfortable speaking to your teacher or Tutor The Nation, you can contact Childline on 0800 1111 or via their website childline.org.uk.

What happens if I don't follow this Code of Conduct?

If you behave in a way that doesn't meet our expectations, we will first of all warn you about this and explain how we would like you to change your behaviour. We will also notify your school about your behaviour, and they may choose to take their own action.

However, if you continue to not follow the code of conduct, or your behaviour is more serious, we will contact your school again and discuss this with them in more detail.

Tutor The Nation may choose to remove you from the tutoring scheme if we feel that it is not possible or safe for us to support you.

Agreement

By starting to work with your tutor, you confirm that you understand and agree to this code of conduct.